

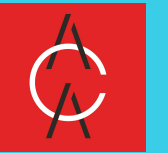
LAFAYETTE CONSOLIDATED GOVERNMENT

External Agencies – Arts and Culture Funding Program
LCG-AC 2022-2023



ACADIANA CENTER FOR THE ARTS

LCG-AC 2022-2023 program administrators



NOVEMBER 1, 2022 – OCTOBER 5, 2023

LCG-AC 2022-2023
Application Deadline
August 9, 2022

Online application Submission:
<https://acadianacenterforthearts.org/community/lcg/>

MINIMUM - MAXIMUM
\$1,000 - \$5,000

This program is designed to support arts projects that will significantly enhance the cultural life of the community and promote local artists and arts and cultural organizations in Lafayette Parish.

WHO MAY APPLY

Non-profit Arts and Culture Organizations in Lafayette Parish Only

RECOGNIZED ARTS DISCIPLINES

Dance

Media

Design Arts

Music

Folklife

Theater

Literature

Visual Arts & Crafts

2 GRANT APPLICATION CATEGORIES

OPERATIONS GRANT

(supports operating expenses)

- salaries
- supplies
- utilities

PROJECT GRANT

(supports specific arts projects)

- performances
- exhibits
- classes/workshops
- technical assistance
- creation of new art works

PLEASE NOTE: Organizations may submit one application per category

EVALUATION CRITERIA

OPERATION GRANT

Quality - 50%

Need and Impact - 20%

Administration & Budget - 25%

PROJECT GRANT

Artistic Merit - 35%

Need and Impact - 20%

Planning and Design - 20%

Administration & Budget - 25%

Capital expenditures or the purchase of equipment
Scholarships, fellowships, or tuition assistance
Deficit reduction
Costs incurred before the effective date of the contract or after the project is complete
Competitions, pageants, fundraising events, or hospitality costs
Individuals
Administrative costs not associated with the project
Events not open to the public
Projects submitted by organizations currently receiving direct support from
Lafayette Consolidated Government

THIS GRANTS PROGRAM WILL NOT FUND

A FEW APPLICATION TIPS BEFORE YOU BEGIN

READ GUIDELINES BEFORE BEGINNING THE APPLICATION

WRITE CLEARLY, SIMPLY AND SPECIFICALLY

USE FACTS, CONCRETE PLANS, SPECIFIC GOALS, NOT OPINIONS

RELATE THE BUDGET TO THE NARRATIVE QUESTIONS AND THE PROVIDER OF SERVICES

BE CONSISTENT

PROOFREAD

ABOUT THE APPLICATION

BASIC IDENTIFYING INFORMATION

organization name, address, phone numbers, contact person, federal employer identification number, financial records, Secretary of State Certificate, IRS nonprofit tax letter, list of your board of directors, by-laws, resolution or a clause of assurances authorizing submission of application etc.

NARRATIVE QUESTIONS INVOLVE DESCRIBING

OPERATIONS GRANT

- program value, purpose, goals, and service?
- programming activities?
- what community are you serving?
- ensuring DEIA?
- qualified administrators?
- internal evaluations?
- how will you use grant funds?

PROJECT GRANT

- project?
- audience?
- mission driven services?
- who is involved in planning this project?
- promote the project?
- evaluation process?
- qualified administrators?
- use of grant funds?
- if partially funded, will the project happen?

REVENUE + EXPENSES = BUDGET

REVENUE

- admissions, memberships, subscriptions, etc.
- contracted services revenue
- list other applicant cash
- corporate, foundation, private support
- federal, state, regional, local support
- local arts agency, community arts fund support

EXPENSES

- personnel – administrative, artistic, technical/production
- outside professional services – artistic, other
- utilities, space rentals, equipment rentals
- travel
- marketing, supplies and materials, postage, shipping
- insurance

SUPPLEMENTALS

letters of support, resumes/biographies for projected artists or providers of services, materials and/or budget details, samples of artwork, brochures, etc.

WHAT HAPPENS AFTER THE DEADLINE

Applications will be reviewed by a panel of local artists, arts supporters and business professionals, who will make funding recommendations based on scoring criteria.

Recommendations are then reviewed by the Acadiana Center for the Arts Board of Directors, before being presented to the Lafayette Consolidated Government City Council for final approval.

IF AWARDED

You will be asked to attend a Compliance Meeting with AcA Community Development Staff to review everything you need to know in order to stay on track throughout the grant cycle. This is also a great time to talk about your project, or organization and meet the other grantees.

Then...

GRANT MONEY \$\$\$\$

Your organization will receive 75% of the grant award no sooner than thirty (30) days prior to the start of the project. The remaining 25% will be disbursed after you have submitted a Final Report after it has been received and approved.

CREDITING LCG AND AcA

The logos of the Lafayette Consolidated Government and the Acadiana Center for the Arts must be legibly displayed on all printed materials associated with the projects and included in any listings of patrons or sponsors, with respect to the level of grant funds awarded.

TECHNICAL ASSISTANCE – Prior To Submission

To receive technical assistance with your application, prior to submission, please contact Gwen Richard, AcA Community Development Director gwen@acadianacenterforthearts.org or Anna Kojevnikov, AcA Community Development Manager at anna@acadianacenterforthearts.org or call 337-233-7060

THANK YOU & GOOD LUCK!